

Explanation of variances – pro forma

Name of smaller authority: **Rainow Parish Council**
 County area (local councils and parish meetings only): **Cheshire East Council**

Insert figures from Section 2 of the AGAR in all **Blue highlighted boxes**

Next, please provide full explanations, including numerical values, for the following that will be flagged in the green boxes where relevant:

- variances of more than 15% between totals for individual boxes (except variances of less than £200);
- a breakdown of approved reserves on the next tab if the total reserves (Box 7) figure is more than twice the annual precept/rates & levies value (Box 2).

	2017/18 £	2018/19 £	Variance £	Variance %	Explanation Required?	Automatic responses trigger below based on figures input, DO NOT OVERWRITE THESE BOXES	Explanation from smaller authority (must include narrative and supporting figures)
1 Balances Brought Forward	11,934	15,961				Explanation of % variance from PY opening balance not required - Balance brought forward agrees	
2 Precept or Rates and Levies	11,000	11,000	0	0.00%	NO		
3 Total Other Receipts	5,381	5,665	284	5.28%	NO		
4 Staff Costs	4,113	4,103	-10	0.24%	NO		
5 Loan Interest/Capital Repayment	0	0	0	0.00%	NO		
6 All Other Payments	8,241	12,612	4,371	53.04%	YES		Variation – increase of £4371 due to the following items: Audit fees - decrease due to exemption from External audit. £ -96.00 BKVC - increase due to increase in the purchase of plants and the painting of the telephone kiosk. £ 94.52 Civic Service - increase due to purchase of name badges £34.59, purchase of items for service £53.75, printing of invitations £7.50 and certificates £2 and stamps £48.72 in this financial year. £ 146.56 Clerks Reimbursements - Slight decrease in expenses. £ -8.37 Garden Maintenance - due to late presentation of invoices from contractor appearing in the same financial year. £ 950.00 Hall Hire - 11 mths appearing in this financial year. Increase in rate from £31.50 to £33.50 1/11/18. 2 at £31.50, Charged £21 for 2 hall hires and 2 at £33.50. £ 46.00 Insurance - change of insurers resulting in decrease in fees. £ -345.11 KRIV - decrease in 2018/19 due to contribution decreased in this financial year. £ -250.00 Project Expenses - increase mainly due to purchase of new notice board 993. £ 967.83 Expenses Raven - increase due to 5 issues of the Raven appearing in this financial year as apposed to 4 in the previous year. £ 841.50 Repair and Maintenance - increase due to work done in the Jubilee playground and the Pleasance. £ 450.00 Sec 137 - increase due mainly to purchase of additional wreaths and poppies £88 , payment to order of service for WW1 celbration on Remembrance Day £140. Donation to the ambulance service £75, purchase of new christmas lights and tree £183. Purchase of internet security £35.99, Linux renewal £59.88, purchase of new sign £37 and contribution towards repair of Donkey Bridge £500. £ 1,101.80 Subscriptions - ChALC increase £10.49, SLCC increase £22 and CCA increase £30. £ 62.49 Training Exp - Increase due mainly to 4 day training course £340 and purchase of book book £110.99. £ 383.49 VAT - slight increase £ 25.69
7 Balances Carried Forward	15,961	15,911			NO	VARIANCE EXPLANATION NOT REQUIRED	
8 Total Cash and Short Term Investments	15,961	15,912				VARIANCE EXPLANATION NOT REQUIRED	
9 Total Fixed Assets plus Other Long Term Investments an	13,930	11,883	-2,047	14.69%	NO		
10 Total Borrowings	0	0	0	0.00%	NO		

Rounding errors of up to £2 are tolerable

Variances of £200 or less are tolerable

BOX 10 VARIANCE EXPLANATION NOT REQUIRED IF CHANGE CAN BE EXPLAINED BY BOX 5 (CAPITAL PLUS INTEREST PAYMENT)