

Rainow Parish Council

Minutes of the Meeting held 17th May 2016

Held at 8.00 p.m. in Rainow Institute

Present:

Councillors: John Cantrell (Chairman), Richard Balment, Alan Brett (Vice Chairman), Katherine Beswick, Ken Butler, Geoff Cooper, Nathan Gabbott, Mary Marsh, Adrian McGuinness, Alan Taylor and The Clerk was also present.

Annual General Meeting

828 Election of Chairman

IT WAS RESOLVED That there being no other nominations Cllr John Cantrell was nominated Chairman for a fourth term in office by Cllr Geoff Cooper and the nomination seconded by Cllr Ken Butler and agreed by the meeting.

829 Election of Vice Chairman

IT WAS RESOLVED That there being no other nominations Cllr Alan Brett was nominated Vice Chairman by Cllr Richard Balment and the nomination was seconded by Cllr Ken Butler and agreed by the meeting.

DECLARATION OF ACCEPTANCE OF OFFICE

The Chairman and Vice Chairman signed their "Acceptance of Office".

Election of Working Groups and Representatives

Planning Groups	All Council Members
Transport Group	All Council Members
Projects Group	All Council Members
AMG Highways Sub-Group	Cllr Ken Butler
Best Kept Village Competition (BKVC) – including telephone kiosk.	Cllrs John Cantrell, Sue Frith, Carole Harvey and Adrian McGuinness.
Broadband Group	Cllr Geoff Cooper, Cllr Nathan Gabbott, Mr Graham Mellish, Mr Raph Murry, Mr Richard Stocker and Mrs Hilary Nicol.
Cheshire Association (ChALC) Area Meeting Representative	Cllr Ken Butler
Defibrillator	Cllrs Richard Balment and Sue Frith.
Footpath Group	Cllrs Alan Taylor (Chairman), Alan Brett, Nathan Gabbott, John Cantrell and Adrian McGuinness.
Jubilee Playground Inspection Group	Cllrs Mary Marsh, Katherine Beswick and Alan Taylor.
Local Area Partnership Meetings (LAP)	Cllr Ken Butler
Maps and Walks Booklets (distribution)	Cllrs Richard Balment and Adrian McGuinness.
Parish Plan Working Group	Cllrs Alan Brett (Chairman), Geoff Cooper, Richard Balment.
Raven Management Group	
• Editing Group	Cllr Ken Butler, Mrs Jane Brett, Mr Raph Murray, Ms Jane Mellings, Ms Kate Kilpatrick, Mr Bob Langstaff and Ms Louise Leigh
• Advertising and Invoicing	Cllrs Ken Butler, Carole Harvey, Mrs Pat Mellish and the Clerk.
Speed Indicator Device	Cllr Ken Butler
Website Editors	Cllrs Ken Butler, Adrian McGuinness and Mr Jim Crowther

1. **Apologies:** Councillors Sue Frith, Carole Harvey and Ward Councillor Hilda Gaddum.

2. Minutes of the Previous Meetings

822-827 RESOLVED that the minutes for the Parish Council Meeting dated 19th April 2016 were agreed as a correct record and were duly signed by the Chairman.

Proposed Councillor: R Balment

Seconded Councillor: K Beswick

All in favour

Cllr Cantrell had to leave the Meeting. It was agreed that the Vice Chairman, Cllr Brett, should take over as Chairman for the meeting.

3. Dispensations and Declarations of Interest

None reported.

4. *Public Forum for Questions*

None received.

5. *Report from Neighbourhood Policing Team - PCSO Sarah Wilson*

RTC damage only

28/4 - Vehicle damage dry stone wall on Pike Rd. Details exchanged.

Although not in the Rainow area I think it is worth mentioning the 3 Burglaries in the Sutton area on the 26th and 30th April to remind people to stay vigilant, report suspicious vehicles, unknown people they may not be sure about. Please also consider open windows if people are sitting in the rear gardens that opportunistic thieves may see as a target

I have collected SID but I have not been able to get the data downloaded yet so I will get it to you when I have it.

The police academy has its final week this week in school. It has gone really well and the children have really enjoyed learning about the different roles, tasks that we have in the police family

Cllr Butler reported that the SID was still in place. Clerk to chase.

Action: Clerk

6. *Report from the Cheshire East Ward Member*

No report received.

7. *Outstanding Matters*

a) **To consider quote for notice board lettering. Approximate cost £100.**

830 IT WAS RESOLVED to approve the quote from Mr John Etchell for £100. The motion was proposed by Cllr M Marsh and seconded by Cllr Ken Butler and agreed by the meeting.

b) **Proposal for a Bin for Dog waste at the Smithy Lane, Kiskhill Lane & Oakenbank Lane “triangle” junction.**

Members agreed to proposal. Cllr McGuinness to provide pictures to be sent with the proposal.

Action: Clerk/Cllr McGuinness

8. *Matters Arising*

a) **Superfast Broadband Update**

Cllr Butler informed members that Vispa have been in the village to assess those areas not connected to the main fibre box near the Institute. Vispa have decided where to install the first aerials but, this is subject to the proviso that they receive 20 people signed up to use the new system. Cllr Cooper reported that it appeared Connecting Cheshire are not doing anything further to help. The £350 voucher does not seem to be available for the Rainow postcode. Cllr Cooper and the Clerk to put together letter to Connecting Cheshire for more support.

Action: Clerk/Cllr Cooper

b) **Memorial bench – Jenkin Chapel**

Cllr Cooper reported that the bench has been installed.

c) **Clean for the Queen - Dump bag left on Hough Close**

The Clerk reported that Cllr Cantrell had gone to look at the bag but unfortunately he had not reported back. Clerk to chase.

Action: Clerk

9. *Correspondence*

a) **Extension of 30mph on B5470 between Chapel Brow and Gin Clough, Rainow-ENQ no 10102766**

Highways does not agree that the area warrants an extension. Members did not agree the conclusions and felt it was factually wrong with no mention of safety. It was agreed to pursue further and engage Cllr Gaddum. Cllrs Butler, McGuinness, Brett and Balment to pursue in more detail and put together a reply to Highways.

Action: Cllrs Gaddum, Butler, McGuinness, Brett and Balment.

b) **Hs2 North West Drop-In Events**

Noted.

c) PhD on Peak District National Park

Cllr Butler agreed to assist the student. Clerk to inform student that Cllr Butler would be happy to help with their PhD. Clerk to forward contact details to the student.

Action: Cllr Butler

d) Town and Parish Council Conference of 2016

Members agreed speeding, broadband and permitted developments.

Action: Clerk

e) Peak Park Parishes Forum - Enforcement & Planning Training. (25 May and 15 June)

Cllrs Alan Taylor and Geoff Cooper expressed an interest.

Action: Clerk

10. Finance**a) Audit**

To agree that the Council is ensuring that they are meeting the requirements of the Pensions Regulator.

831 IT WAS RESOLVED that the Parish Council are meeting the requirements of the Pensions Regulator and that the Clerk does not meet the earnings trigger for automatic enrolment of £2,499. **The motion was proposed by Cllr A Taylor and seconded by Cllr K Butler and agreed by the meeting.**

To approve Bank Reconciliation Statement up to 31st March 2016

832 IT WAS RESOLVED to approve the Bank Reconciliation Statement up to 31st March 2016. **The motion was proposed by Cllr M Marsh and seconded by Cllr K Butler and agreed by the meeting.**

To approve Section 1 – Annual Governance Statement for year 31 March 2016

833 IT WAS RESOLVED to approve the un-audited Section 1 – Annual Governance Statement for year 31 March 2016. **The motion was proposed by Cllr R Balment and seconded by Cllr A McGuinness and agreed by the meeting.**

To approve the un-audited Section 2 – Annual Return for year 31 March 2016

834 IT WAS RESOLVED to approve the un-audited Section 2 – Annual Return for year 31 March 2016. **The motion was proposed by Cllr G Cooper and seconded by Cllr K Butler and agreed by the meeting.**

To approve income reports for Maps and Walks booklets

835 IT WAS RESOLVED income reports for Maps and Walks booklets. **The motion was proposed by Cllr R Balment and seconded by Cllr K Butler and agreed by the meeting.**

b) To approve application for transparency funding

To apply for funding for a laptop and software to run and access the website.

836 IT WAS RESOLVED approve the application for transparency funding. **The motion was proposed by Cllr M Marsh and seconded by Cllr N Gabbott and agreed by the meeting.**

c) To approve a donation towards “Community Event” at the Robin Hood in celebration of the Queens 90th birthday. (Tea party arranged for 11th June).

837 IT WAS RESOLVED approve a contribution of £100 towards the Queens 90th birthday tea party. **The motion was proposed by Cllr K Butler and seconded by Cllr G Cooper and agreed by the meeting.**

Members discussed Robin Hoods enquiry about funding that might be available for a project. They are planning to put in a log cabin as a shop and tourist office. Clerk to send details as they come through.

Action: Clerk

d) To approve the following receipts and payments:**Receipts: From**

HMRC	BACS Duty/VAT repayment	£589.84
Wirral Heating Oil Ltd	Advertising Raven 34 & 35	£33.00
Mrs J Leicester and Mr I W Leicester	Advertising Raven 34	£16.50
Midshires CR Ltd	BACS (Helping Hands) Advertising Raven R34 - R37	£350.00
Andrew Smith Funeral ASFS Ltd	BACS Advertising Raven R35 – R38	£218.00

Rainow Cattery	Advertising Raven 34 & 35	£59.00
The F A Bartlett Tree Expert Co. Ltd	Advertising Raven 34 & 35	£59.00
Kerridge End Holiday Cottages	BACS Advertising Raven 34 & 35	£59.00
I & S M Brammer	CASH – sales of Raven. 8 people paying £4 for Ravens 35, 36, 37, 38 and £6 received for single copies of Raven 34 and 35 Total £38	£38.00
Dr R Balment	CASH - sales £9 for Maps R83 and £9 for Walks booklets R21 Robin Hood.	£18.00
Dr R Balment	CASH – Map sales Robin Hood £9 to appear in accounts 2016/17 R77.	£9.00
Jane Davies	BACS Italian Apartments - Advertising Raven Issues R34 & R35	£59.00
Chris Evans Jewellers	BACS Advertising Raven Issues R32 –R35	£218.00
Excel Plumbing	BACS Advertising Raven Issues R32 –R35	£94.00

Payments: To

Zurich Municipal	Insurance renewal	£685.80
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Spending power : LGA 1972, s140(1) and s111

838 IT WAS RESOLVED to approve the payment and receipts. The motion was proposed by Cllr M Marsh and seconded by Cllr K Butler and agreed by the meeting.

11. The Raven

To approve Income and Expenditure report for Raven Newsletter up to 9th May 2016.

839 IT WAS RESOLVED to approve the Income and Expenditure report for the Raven up to 9th May 2016. The motion was proposed by K Butler and seconded by Cllr G Cooper and agreed by the meeting.

12. Planning**a) To agree comments for return to the relevant authority for these new applications:**

NP/CEC/0416/0328 - 3 Oaken Bank Cottage, Oakenbank Lane, Rainow. Demolition of side and rear extensions to be replaced with a two storey side and single storey lean to rear extension. Also the demolition of a single detached garage and construction of a double detached garage.

840 The following comment will be sent to the Peak Park: “Rainow Parish Council no objection to this application.”

The motion was proposed by Cllr G Cooper seconded by Cllr A Taylor and agreed by the meeting.

b) For Information; Decisions and withdrawals this month:

16/0982T - 46, Sugar Lane, Rainow, Macclesfield, Cheshire, SK10 5UJ. Remove and replace Ash tree on land in front of property

c) Appeals:

Appeal Reference APP/R0660/W/16/3148780 - 15/1741M Site Adjacent 1, Stocks Cottages, Stocks Lane, Rainow, SK10 5XR. Proposed detached cottage with two parking spaces.

841 The following additional comments will be sent to The Planning Inspectorate: “We note that the applicant feels that there is a requirement for family homes within Rainow. We would point out that in our “Rural Housing Needs Survey 2014”, put together in conjunction with Cheshire East, this established that there is a need for smaller housing”.

The motion was proposed by Cllr K Butler seconded by Cllr G Cooper and agreed by the meeting.

13. Footpath Group Report**To update members regarding the condition of Footpath Rainow FP28**

It was noted that the landowner has now had the drains professionally inspected and is awaiting their report. The matter is ongoing.

Members discussed footpath, that goes across cattle grid on FP73, where there is no proper gate or stile. Footpath Group to make a site visit and make recommendations to the Parish Council.

Action: Footpath Group

14. Jubilee Playground Inspection Group Report

The wetpour is coming away from the 4th step. Members to keep under review. Cllr Butler to take photos. Clerk to chase Cheshire East regarding annual inspection report.

Action: Clerk/Cllr Butler

15. Parish Plan Working Group Report**Community Bus**

It was reported that the community bus will be changing its service from 3rd June with two trips to Macclesfield operating on a turn up and go basis (no pre booking necessary) at 7.30 p.m. and 10.50 p.m, returning at 7.40 p.m. and 11:00 p.m. The rest of the time the bus will be available for use by groups. The new bus is on order and is expected by early Autumn. The old bus will be sold.

Neighbourhood Plan

Cllr Butler reported on discussions he had with High Legh Parish Council. Notes of this meeting attached (Appendix 1).

The Plan would need volunteers from the community along with Councillors to help with development and would involve a lot of work. It was agreed that the Group would come back with a proposal at the next meeting for sounding out residents. It was noted that Cllr Butler would go back to High Legh for further help depending on the discussion at Parish Council meeting.

Action: Cllrs Alan Brett (Chairman), Ken Butler, Geoff Cooper, Richard Balment.

16. Councillors Reports - to receive Chairman's and Councillors' reports**a) Selecta DNA (Police Operation Shield) meeting Saturday May 21st at 10 a.m.**

Cllr Balment asked for support from fellow Councillors. 12/13 people are interested in buying the kit. Clerk to check that the police are still able to attend with the 20 kits purchased.

Action: Clerk

b) Bollington Town Council Mayor Making Reception - on Tuesday 3rd May

Noted.

c) Other Issues Reported

- The wall is still down at the top of Round Meadow.
- The Chevrons are still down.
- Pot holes on Blaze Hill.
- Grid continually pours with water coming out of Lidgetts Lane onto Rainow Road.

17. Items for Next Meeting (Tuesday 21st June 2016)

Apologies for June – Cllrs Harvey and Marsh.

Quotes for work on extending flags in memorial garden.

Inadequate Parking Hough Close.

There being no other business the Chairman thanked everyone for attending and declared the meeting closed at 9.55 p.m.

Minutes agreed by Rainow Parish Council as a true record.

.....Chairman

Appendix 1

Neighbourhood Plans

I did talk to ChALC re Communities with a similar situation to ourselves and they put me on to Cheshire Community Action who suggested that I spoke to High Legh Parish Council as they were of similar size to ours in a largely rural area and the fact that they had been working on producing a Neighbourhood Plan for some while now.

I then spoke to Bruce Adams who is a High Legh Parish Councillor and is Chair of the Steering Group producing the Plan.

These are the notes taken during this conversation:

High Legh has a population of 1700 people a large proportion of the Parish is Green Belt, has few services no shop etc.

They are not directly threatened by any developments arising from the Local Plan but due to their close proximity to the M6 and the proposed route of the HS2 passes close by, also being only 17 miles from Manchester they decided to embark on a Neighbourhood Plan.

They have been working on this for some time but had a bit of a false start. They did talk about joining together with groups but decided to produce their own Plan.

This new start has been going for less than a year.

There are two working groups involving between 20 to 30 people.

Less than half the PC involved.

The Steering Group is Chaired by Bruce Adams, they have a good mix of skills on the SG including Planning, Estate Agency, Small Business owners, large land owner etc.

There is around 10 people in the Steering Group, 8 of these work full time. The Clerk does a lot of the leg work.

They started with a grant of £2000 and have only spent about £1000 in the first phase, they have currently applied for and received £2600 from the Govt. Cheshire East have been very helpful, Tom Evans the officer dealing with them.

They aim to produce the Plan in outline by December 2016 and carry out the referendum by July 2017.

They are currently awaiting the return of the Questionnaire issued to the whole community to establish their agreement with the proposed aims policies etc.

An Action Plan has been drawn up and this is attached.

Task	Timescale	Action	Completed
Prepare a short flyer with information about the Neighbourhood Plan, and a small number of questions to be delivered with the village newsletter. Set up Survey Monkey to support	June 2015	NG + Steering Group	20/6/15
Set up Neighbourhood Plan website & Facebook where further information can be accessed, and also for contact details if people are interested in getting involved.	June 2015	JT, GC	16/6/15
Arrange public meeting, so that this information can be added to the flyer. Book venue	June 2015	DW/BA	18/6/15
Send information about Neighbourhood Plans, Questionnaire and Public Meeting to the community (e-mails, What's-on, websites)	June/July 2015	DW/JT/BA + SG	
Set up Questionnaire on Survey Monkey & distribute with CA Newsletter	July 2015		25/7/15
Arrange collection drop off points for returned questionnaires	July 2015	DW	18/7/15
Prepare and agree project plan	July 2015	BA	30/7/15
Look into possible funding opportunities – prepare a bid if grant funding available – if not, make a note of when the next funding window is open and be ready to apply	July/August - ongoing 2015	BA	Grant received 5/4/16
Book NP Steering Group meetings to prepare for the September Public meeting	July 2015	BA	15/7/15
Begin to write a short section on the background to the Plan and the history and demographics of High Legh etc	June-Sept 2015		
Analyse results of the questionnaires to prepare for the September meeting	August 2015	St Grp	17/8/15
Agree format of Public Meeting and invite speakers (Tattenhall/Brereton/CCA???) with brief as to what is required	August 2015	St Grp	9/9/15
Prepare for the September meeting – questionnaires should indicate what issues the community think need addressing, so work round these, possibly prepare a short powerpoint presentation regarding the process/content/ importance of Neighbourhood Planning, then raise some of the issues that you intend to address, and ask if anyone has any others – could ask people to help formalise the Vision and Objectives for High Legh	August/Sept 2015	St Grp	9/9/15
Hold the public event in September – do the presentation/ post it notes/ discussion etc, and ask for volunteers	September 2015	St Grp	15/9/15
After the Public event, review Steering Group, hopefully with new volunteers, define further roles and decide how the group will work – will it be topic based for example, resulting from the Issues and the objectives raised at the September meeting. How will the groups report to the main steering group?	Sept/October 2015	St Grp	6/10/15
Set up meeting programs for the agreed groups	September 2015	3 Working Groups	Ongoing
Think how the community are going to be kept informed at every stage of the process – regular updates in the newsletter? On the web? A dedicated web page? Are hard to reach groups being reached? Have all stakeholders / landowners been consulted? Someone in charge of publicity?	September-December 2015	St Grp	Ongoing
Review latest version of the Cheshire East Local Plan to check for conformity, green belt designation, housing figures etc – which is due out in September	Sept/October 2015	St Grp	Consultation ongoing Mar/Apr 16
At all times keep a note of consultation – this will be vital for the Consultation Statement	Ongoing	Chair/ Clerk	
Steering Group prepare a Vision and Objectives for the Plan following on from the result of the initial short questionnaire and the public meeting	October 2015	St Grp	Dec 15
Group/s to produce draft policies	Dec 2015 - Mar 2016	2 Working Groups	Jan 16
Prepare a longer questionnaire asking if the community agree with the Vision and Objectives, and detailing initial thoughts on policies that could be included – don't rush this, make sure that the questions are appropriately phrased and will cover everything that you would like to see included in the Plan – consider doing a specific youth based questionnaire perhaps	Jan-Mar 2016	2 Working Groups then Steering Group	Booklet & electronic survey End Mar 16
Decide on the Plan layout – produce a template so that each chapter or policy	January 2016		

looks the same – have a look at other plans to see what style you prefer – I like having each policy, then the justification/ evidence. This will save a lot of time if done properly – i.e. size and type of font, will the policy be in bold or boxed etc etc			
Task	Timescale	Action	Completed
Public Meeting to introduce & explain Questionnaire. Why it is being done. What it can achieve.	April 2016	St Grp	8th & 15th May 16
Print and distribute questionnaires – including online survey	April 2016	St Grp	
Analyse questionnaires	May 2016	St Grp	
Analyse respondents profiles if possible – are there any groups who haven't been consulted or replied – youngsters, the elderly, business owners etc – if so – consult directly	May/June 2016	St Grp	
Draft the planning policies	June 2016		
Book another publicity event where people can view the Plan during its consultation period (hopefully in June)	June/July 2016		
Draft supporting sections of Plan document (e.g. Introduction, History, maps, demographics, method, consultations undertaken etc.)	Feb-June 2016	St Grp	
Consider how the plan is to be promoted	May 2016		
Carry out a sustainability check	May 2016		
Check conformity with National and Local policies	May 2016		
Proof read the draft plan	July 2016		
Hold a publicity event where people can view the Plan and make comments – have the plan in public places – the school, library, golf club etc	July/Aug 2016		
Print the Plan and do the 'pre-submission' six week consultation (reg 14) - the plan must be submitted to Cheshire East. Cheshire East will give you a list of people who must be consulted as well as the local community.	July/Aug 2016		
Ask Cheshire East to determine if the plan needs a formal Strategic Environmental Assessment – Cheshire East will prepare a screening proposal and consult for six weeks with Natural England, English Heritage and the Environment Agency	July/Aug 2016		
Consider the representations following on from the consultation	Sept/Oct 2016		
Good practice would be to do a short report highlighting what comments were made, what changes are going to be made as a result and why	October 2016		
Amend the Plan following responses – check that the Plan is still in general conformity with National guidance and the Local plan	Oct-Nov 2016		
Prepare a Basic Conditions Statement, highlighting how the Plan meets the Basic Conditions	Oct-Nov 2016		
Finalise consultation statement	Oct-Nov 2016		
Submit the Plan to Cheshire East – this must include a map, consultation statement, Basic Conditions Statement, conformation that it meets legal obligations and a short environmental statement	December 2016		
Cheshire East review the Plan, and if it meets the regulations they then publicise it for a further six week consultation	January-February 2017		
Cheshire East submit the Plan for independent examination	March-April 2017		
The Plan may need to be modified after the examination, and details publicised	May 2017		
Cheshire East Council organises the referendum	June-July 2017		
Referendum	July 2017		
The Plan is Made by Cheshire East (if the referendum gives a yes vote)	July 2017		
Decide how to implement/ monitor the Plan	July 2017 - ongoing		