

Explanation of variances – pro forma

Name of smaller authority: **RAINOW PARISH COUNCIL**

County area (local councils and parish meetings only): **CHESHIRE EAST**

Insert figures from Section 2 of the AGAR in all **Blue** highlighted boxes

Next, please provide full explanations, including numerical values, for the following that will be flagged in the green boxes where relevant:

- variances of more than 15% between totals for individual boxes (except variances of less than £200);
- a breakdown of approved reserves on the next tab if the total reserves (Box 7) figure is more than twice the annual precept/rates & levies value (Box 2).

	2018/19 £	2019/20 £	Variance £	Variance %	Explanation Required?	Automatic responses trigger below based on figures input, DO NOT OVERWRITE THESE BOXES	Explanation from smaller authority (must include narrative and supporting figures)
1 Balances Brought Forward	15,961	15,912				Explanation of % variance from PY opening balance not required - Balance brought forward does not agree, query this	
2 Precept or Rates and Levies	11,000	11,000	0	0.00%	NO		
3 Total Other Receipts	5,665	4,051	-1,614	28.48%	YES		Variation – decrease of £1614 due to the following items: Increase in Grant Monies of £809 received from Cheshire East for Community Clean up. Increase in Interest £2.24, Decrease in Maps sales of £262.40. Decrease in Raven Income £1443 Decrease in other income £745 Increase in VAT refund 25.69
4 Staff Costs	4,103	4,360	257	6.26%	NO		
5 Loan Interest/Capital Repayment	0	0	0	0.00%	NO		
6 All Other Payments	12,612	9,530	-3,082	24.44%	YES		Variation – decrease of £3082 due to the following items: Increase in Audit fees £ 3.60 Increase in Best Kept Village spend £ 47.34 Decrease in Civic Service spend (Civic Service was not held in 2019/20) -£ 325.96 Increase in Clerks Re-imbursments £ 228.56 Decrease in Garden Maintenance -£ 129.50 Increase in Grant Transfer due to transfer to grant received and shared with Sutton Parish Council. Grant to WI for clean-up monies in Tr £ 544.50 Increase in Hall Hire costs including hire of hall for first aid training session. £ 77.50 Increase in insurance cover £ 22.49 Increase in Jubilee Playground spend due to refurbishment of park swings, auto catch for gate and various works £ 864.25 Decrease in Project Expenses due predominantly to £500 spend for Rural Crime Fund, purchase of defibrillator pack £312 and new notices -£ 1,679.65 Decrease in Raven Newsletter Expenses due to mistaken payment of £700 from Midshires and less newsletters payments going through -£ 935.00 Decrease in Repair and Maintenance Expenses -£ 520.00 Decrease in Section 137 monies spent -£ 702.74 Increase in Subscriptions £ 5.08 Decrease in Training Expenses -£ 450.99 Decrease in VAT -£ 121.08 TOTAL -£ 3,081.76
7 Balances Carried Forward	15,911	17,074			NO	VARIANCE EXPLANATION NOT REQUIRED	
8 Total Cash and Short Term Investments	15,912	17,074				VARIANCE EXPLANATION NOT REQUIRED	
9 Total Fixed Assets plus Other Long Term Investments and	11,883	10,925	-958	8.06%	NO		
10 Total Borrowings	0	0	0	0.00%	NO		

Rounding errors of up to £2 are tolerable

Variances of £200 or less are tolerable

BOX 10 VARIANCE EXPLANATION NOT REQUIRED IF CHANGE CAN BE EXPLAINED BY BOX 5 (CAPITAL PLUS INTEREST PAYMENT)