

# ***RAINOW PARISH COUNCIL***

Clerk: Mrs Sarah Giller  
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Dear Councillor

You are hereby summoned to attend a meeting of the Parish Council on **Tuesday 19<sup>th</sup> June 2018<sup>1</sup> at 8.00 pm held in Rainow Institute, Stocks Lane, Rainow.** The Institute will be open from 7.30 p.m. to enable you to examine any plans or documents.

Sarah Giller  
Clerk.

## **Agenda**

### ***1. To Receive Apologies***

Cllr K Butler, Cllr C Harvey and Cllr M Marsh

### ***2. Minutes of the Previous Meeting***

To approve Minutes of Meeting dated 15<sup>th</sup> May 2018.

### ***3. Dispensations and Declarations of Interest***

#### ***4. Public Forum for Questions (10 minutes)***

#### ***5. Report from Neighbourhood Policing Team***

#### ***6. Report from the Cheshire East Ward Member***

#### ***7. Outstanding Matters***

a) Resilience Planning. (*B Balment*)

### ***8. Matters Arising***

a) To consider arrangements and invitations for Rainow Parish Council Civic Service 30<sup>th</sup> September 2018.

b) Phone kiosk on the Pleasance.

c) To consider moving the notice board outside Rainow Primary School to Blaze Hill and agree to request quote for new notice board.

d) To consider removing notice board on Blaze Hill.

e) Garden Maintenance.

f) Bin Collections – Access.

### ***9. Correspondence***

a) Cheshire Easy Council LTP Consultation 1st May - 25th June 2018.

b) Cheshire East Reflects Engagement - Commemorating WW1.

c) Calrofold Lane, Rainow - Proposed Waiting Restriction.

d) To consider Highway adoption record relating to Chapel Lane/Millers Meadow.

e) The Motor Cycling Club LTD – MCC Edinburgh Trial Saturday 6<sup>th</sup> October 2018.

f) ChALC - Update on the Future for Cheshire Archives.

### ***10. Finance***

a) **Internal Audit 2017/18** - Resolved to note Internal Audit Issues and Recommendations for 2017/18.

b) **Internal Audit 2017/18** - Resolved to agree the following actions with respect to issues recommended by the internal auditor:

- The annual return opening balance for 2017/18 is £11933 and not the £11934 as discussed. Error to be corrected.

Resolved to note that the rounding of receipts and payments in both years has resulted in a £1 rounding issue which has been explained to the external auditor...”.

- Resolved to agree to identify impact of GDPR on the Council and update data protection policy, risk assessment and internal controls accordingly.

c) To consider payment for resident for time spent helping with website tuition.

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<sup>1</sup> This notification provides at least three clear days’ notice as required.

d) To approve the following receipts and payments:

**Receipts: From**

Liam Leicester - Excel	Advertising Raven - R36, R37, R38, R39, R40 and R41 BACS	£141.00
ElBee Designs	Advertising Raven - R40 and R43 BACS	£66.00
Adrian McGuinness	Advertising Raven - R43 BACS	£88.50
Mr Z Wilcox	Advertising Raven - R44 and R45 BACS	£26.00
RMH Building Services	Advertising Raven – R39, R40 and R41	£163.50
HM Revenue & Customs	VAT Repayment	£240.00

**Payments: To**

Sarah Giller	Clerks salary and expenses made up of: Salary £960.65, Invoicing £13.86, working at home allowance £150 and expenses £108.76.	£1233.26
Physio-Control UK Sales Ltd	Purchase of 3 x chargepak kit and 1 x set of infant electrodes.	£374.40
Cheshire Community Action	Subscription for the year ending 2019.	£50.00
JDH Business Services Ltd	Internal audit for year ended 31/3/18	£175.20
Arrow Business Machines Ltd	Laminating Pouch A4 and copier paper	£22.73
Adlington Parish Council	Repairs to SID by TWM Traffic Control Systems Ltd (Total cost £343 includes repair and carriage charges shared between Adlington, Pott Shrigley and Rainow Parish Councils). Adlington PC to claim VAT.	£114.00
John Pickford	Garden Maintenance for March 2018 (INVOICE TO BE RECEIVED)	TBC

**11. The Raven**

- a) To approve Income and Expenditure report for Raven Newsletter up to **13th June 2018**.
- b) To discuss late payers.

**12. Planning**

- a) **To agree comments for return to the relevant authority for these new applications:** None

**b) For Information; Decisions and withdrawals this month:**

Application No: 18/1739M  
Proposal: Detached ancillary outbuilding  
Location: Stonemill Cottage, Plungebook, Rainow Road.

**Approved with Conditions**

**c) Proposed Developments**

Equity Housing - To discuss/comment on proposal for development of land adjacent to Robin Hood, Church Lane, Rainow, SK10 5XE (small scheme of affordable homes).

**13. Footpath Group Report**

**14. Jubilee Playground Inspection Group Report**

**15. Speed Indicator Device (SID)**

**16. Parish Plan Implementation Group Report**

**17. Councillors Reports - To receive Chairman's and Councillors' reports**

**18. Items for Next and Future Meetings (Tuesday 17<sup>th</sup> July 2018)**

- Ansa Environmental Services – correspondence regarding quote for wet pour.
- Representatives from Equity Housing - proposal for development of land adjacent to Robin Hood, Church Lane.

Clerk to Rainow Parish Council.....

*SFGiller*

13<sup>th</sup> June 2018